



Patrick Tsai M.D/ Mai Tsai O.D.
5979 E. Grant Rd Suite 107
Tucson, AZ 85712

Cancellation/ No Show Policy

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment.

CANCELLATION

We ask for a 24hour notice of cancellation of your scheduled appointment. Failure to notify in advance will result in a \$40 charge payable at your next scheduled appointment. We recognize that emergencies do occur and will determine when and if fees will be waived.

NO SHOW

Any no show for a scheduled appointment will be charged \$40 per occurrence. This cannot be billed to your insurance and will be due at the time of your next appointment.

ILLNESS

Please do not come to your appointment if you are sick. We make every effort to provide a clean and healthy environment by not exposing staff and patients to infectious conditions. Anticipate your condition and plan 24hours in advance for your appointment

Thank you for helping us to be efficient in our scheduling and consideration of others.

Signature: _____

Date: _____

Patient Name: _____